



## **Motcombe Wraparound Care**

### **Terms & Conditions**

- You must pre-book your child's place in the club (they will only be able to attend without a booking if there are unavoidable circumstances and there is a space available).
- Fees will be added to your Arbor account and must be paid in regular instalments across each term. Your balance must be cleared before the end of each term for your child to be booked in for the next term.
- Pre-booked sessions must be paid for even if your child does not attend.
- You must update your registration form details with any changes as soon as they occur (changes to contact details, collection details, medical or dietary needs etc).
- You must discuss any concerns with a member of the club staff.
- Children must be at Breakfast Club by 8.00am if you wish them to have breakfast.
- Children must be at Computer Club by 8.30am, otherwise you must take them into school at the normal time (8.50am).
- Late collection from After School Club will result in a late payment fee (£10) being added to your Arbor account.
- Children are expected to follow the rules as they would in school.